



भारतीय प्रबंध संस्थान कोषिकोड

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570
Tel: 0495 2809160/ 366

Notification No. C-26/2025-IIMK.HR

RECRUITMENT OF SENIOR ACCOUNTING ASSISTANT ON CONTRACT

Indian Institute of Management Kozhikode invites applications for the position of Senior Accounting Assistant on Contract.

Position	SENIOR ACCOUNTING ASSISTANT
No. of position	01 (One)
Maximum Age Limit	40 years (as on the date of notification, with usual relaxations as per Govt. of India norms)
Consolidated Monthly Remuneration	Rs. 35,000/-
Qualification & Experience	- CA Intermediate with 3 years of articleship training or ICWA intermediate with 3 years of Industry experience. OR - B.com with 5 years of relevant experience OR - M.com/MBA with 3 years of relevant experience - Proficiency in Tally, MS Excel and MS Word
Date of Interview	Will be intimated later.

General Information and Conditions:

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 21.05.2025.**
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding interview schedule, if any.
4. The engagement to the above position will purely be on contract basis for an initial period of six months. Further extensions will be subject to job requirements and performance.
5. Based on details submitted in the application, candidates will be shortlisted for selection process and interview.
6. Eligible applications would be screened and only shortlisted candidates will be interviewed. Time slots will be communicated by e-mail.
7. **If selected, engagement will be subject to verification of all certificates and experience at the time of joining.**

8. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
9. Decision of the Director, IIMK regarding the selection shall be final.

Last date for online application is 5:00 p.m. of 21.05.2025.

Dated: 29.04.2025

libin
29/04/2025
AAO (HR-Staff Matters)

