भारतीय प्रबंध संस्थान कोषिक्कोड़
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode,
Kerala State, India – PIN 673570, Tel: 0495 2809160/ 366

No.29-02(127)/2026.IIMK.HR 19.11.2026

Corrigendum to the Notification No.C-77/2026-IIMK.HR dated 23.09.2026

With reference to the above notification, the following Corrigendum are made:

1. The last date of receipt of online applications for the contractual position of Videographer – Digital Learning **has been extended till 02.12.2026 (upto 05.00 pm**).
2. Essential qualification & Experience criteria mentioned in the above notification may be read as **"Bachelor's degree in any stream, with 1–4 years of experience in video production/videography, including hands-on handling of professional recording equipment across studio and location shoots."**

All other matters specified in the original notification remain unchanged.

Candidates who have already applied for the above position need not apply again.

19/11/2026

AO (HR-Staff Matters)

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
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RECRUITMENT OF VIDEOGRAPHER - DIGITAL LEARNING ON CONTRACT

Notification No. C-77/2026-IIMK.HR

Applications are invited for the filling of contractual position of Videographer - Digital Learning at Indian Institute of Management Kozhikode.

Position	Videographer - Digital Learning
No. of Vacancies	1 (One)
Role Overview	The role entails planning and executing faculty video recordings across studio, classroom, and outdoor settings, managing recording equipment and production logistics, performing basic video editing and supporting video editor to ensure timely content turnaround for Digital Learning.
Essential Qualification & Experience	Bachelor's degree (full-time) in mass communication, media production, film studies, or a related field, or equivalent demonstrated practical experience. 2–4 years of experience in video production/videography, including hands-on handling of professional recording equipment across studio and location shoots. Prior experience in producing educational, training, or digital learning video content is an advantage. In addition, the candidate should be proficient in: (i) Operating camera, audio, and lighting equipment across multiple recording environments (studio, classroom, and outdoor). (ii) Basic video editing tools (e.g., Adobe Premiere Pro, Final Cut Pro) sufficient for assembly cuts and simple corrections.
Key Responsibilities	1. Plan and schedule faculty recording sessions across studio, classroom, and outdoor/on-location formats, in coordination with faculty and the Admin Associate. 2. Set up, operate, and troubleshoot recording equipment (cameras, audio, lighting) across varied environments. 3. Direct faculty and any on-camera participants during recording to ensure content is clear, well-paced, and usable for asynchronous learning. 4. Manage recording logistics — location scouting for outdoor shoots, studio bookings, equipment checklists, and continuity across multi-session shoots for the same course. 5. Perform basic video editing (trims, assembly cuts, simple corrections) to support fast turnaround where a full edit is not required. 6. Maintain and organise raw footage, project files, and equipment inventory; flag equipment maintenance or upgrade needs. 7. Coordinate with the Video Editor to hand off footage with clear notes on intended structure and usable takes and provide basic video editing support to the video editor as needed to help meet production timelines.

	8. Uphold consistent visual and audio quality standards — framing, exposure, audio levels, and lighting continuity — across all Digital Learning video content. 9. Any other official duties as may be assigned by the Institute from time to time.
Skills & Competencies	1. Hands-on proficiency with professional camera, audio, and lighting equipment across multiple recording environments. 2. Strong pre-production planning and on-set coordination skills; comfortable directing faculty who may be new to on-camera recording. 3. Working knowledge of basic video editing software sufficient for assembly cuts and simple corrections. 4. Strong attention to technical and visual quality, with the ability to troubleshoot equipment issues on the spot. 5. Strong organisational skills; capable of managing multiple shoot schedules against tight production timelines. 6. Behavioural competencies including teamwork, flexibility, initiative, and self-motivation.
Consolidated Monthly Remuneration	Rs. 30,000 /-
Maximum Age Limit	35 years (as on date of notification)

General Information and Conditions:

1. Interested and eligible candidates may submit applications online at https://iimk.ac.in/ latest by **5:00 pm of 13.10.2026.**
2. Candidates are requested to upload their photograph, certificates, CV and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding interview schedule, if any.
4. **The engagement to the above position will purely be on contract basis for a period of six months and further extension/s, if any will be depending upon the performance/administrative requirements.**
5. Based on details submitted in the application, candidates will be shortlisted for selection process and interview.
6. Eligible applications would be screened and only shortlisted candidates will be interviewed. Time slots will be communicated by e-mail.
7. **If selected, engagement will be subject to verification of all certificates and experience at the time of joining.**
8. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
9. Decision of the Director, IIMK regarding the selection shall be final.

Last date for online application is 5:00 p.m. of 13.10.2026

Dated: 23.09.2026

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23/09/2026

Administrative Officer (HR-Staff Matters)